

Form L4

## Loans Policy – December 2017

- **The Credit Committee has final discretion over all loans – the following are for guidance only.**
- Before a loan can be considered you need to save regularly for a minimum of EIGHT weeks or THREE months if you save monthly.
- For a first unsecured loan the Credit Union may lend you up to TWICE your savings balance (shareholding) but no more than £1,000 above the amount of your savings.
- If you repay your first unsecured loan on time you can apply for a loan up to THREE times the amount of your savings.
- Once you have repaid at least 60% of a loan on time you can apply to 'Top up' your loan.
- Loans may not exceed £7,500 more than your savings and the maximum loan amount is £15,000.
- Application Forms are available from your local collection point , the main office (see above for details) or the website. Please ask if you need help completing it.
- If you apply for a loan amount above your savings balance (shareholding) you must also complete the **Income and Expenditure form** and supply proof of income for two pay periods within the last three months. **Your loan can not be considered without proof of income** so failure to provide it will delay your application.
- Loan applications and proof of income must be received in the office by noon on Tuesday to be considered that week.
- You may be asked to attend an interview by the Credit Committee, or an interview may be conducted over the phone.
- If your application is successful we will try to produce a cheque or bank transfer by the Friday of each week.
- You will be expected to continue saving at least a small amount when paying back the Loan.